



CARBON REDUCTION PLAN

2024 - 2025

Prepared for: CACI

Prepared by: Neil Birse

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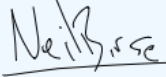




Document Control

This section details document control in terms of its distribution, configuration management, amendment history and authorisation.

Amendment History

Version	Author & Owner	Date	Changes
1	Neil Birse	Nov 2021	Signed
2	Neil Birse	October 2022	Updated emissions for the reporting year
3	Neil Birse	September 2023	Updated emissions for the reporting year
4	Neil Birse	June 2024	Reviewed
5	Neil Birse	October 2024	Updated emissions for the reporting year
6	Neil Birse	April 2025	Updated version with information data

Document Sign-off

Name	Date	Dept / Role	Signature
Neil Birse	1 st Nov 2021	Facilities Dept	
Neil Birse	7 th October 2022	Facilities Dept	
Neil Birse	18 th September 2023	Facilities Dept	
Neil Birse	13th June 2024	Facilities Dept	
Neil Birse	1 st October 2024	Facilities Dept	
Neil Birse	24 th April 2025	Facilities Dept	

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Introduction

Carbon Reduction Plan (As per PPN 06/21)

Supplier name: **CACI Limited Kensington Village Avonmore Road W14 8TS (Company Registered Number 1649776)**

CACI provides a range of services, including Information Technology, consultancy, data processing, hosting, market research and public opinion polling. The company operates across 10 sites, with 8 locations in the UK and 2 locations in India. The main sources of energy consumption in a typical CACI office are IT equipment (such as PCs and monitor and servers) lighting and space heating/cooling systems

1. Purpose of the Carbon Reduction Plan

A carbon reduction plan serves as a strategic framework for organizations to identify, measure and reduce greenhouse gas emissions within an organisation. Its primary purpose is to mitigate the environmental impact of operations by promoting sustainable practices, improving energy efficiency and transitioning to renewable energy sources. By establishing clear targets and actionable steps, a carbon reduction plan not only contributes to combating climate change but also enhances operational efficiency, reduces costs and demonstrates a commitment to environmental responsibility.

2. Commitment Statement

CACI Limited has set a target to achieve Net Zero / Carbon Neutrality by 2030.

3. Scope

The calculation of CACI carbon emissions was conducted in accordance with the GHG Protocol standards for corporate reporting. Detailed information on the methodology used can be found in the accompanying documents, 'Carbon Accounting Methodology' and the 'Carbon Footprint' held by CACI.

The calculation of CACI's carbon footprint includes the following:

- **Scope 1:** Direct emissions from sources owned or controlled by CACI.
- **Scope 2:** Indirect GHG emissions from the generation of purchased or acquired electricity, steam, heating or cooling consumed by CACI.
- **Scope 3:** All other indirect GHG emissions that occur in CACI's value chain, specifically:
 - o **Category 4:** Upstream transportation and distribution
 - o **Category 5:** Waste from operations
 - o **Category 6:** Business travel
 - o **Category 7:** Employee commute
 - o **Category 9:** Downstream transportation and distribution

4. Baseline Emissions Footprint

The baseline emissions footprint represents the historical record of greenhouse gases produced by an organisation before implementing any emission reduction strategies. It serves as a reference point for measuring progress in reducing emissions over time and can be shown in Table 1.

Baseline year: 1 July 2020 to 30 June 2021	
Emissions	Total (tCO ₂ e)
Scope 1	95
Scope 2	216
Scope 3 (Total)	18
Total	329

Table 1: Total carbon emissions for baseline year.

5. Current Emissions Reporting

CACI's has achieved significant emissions reductions, with Scope 1 emissions decreasing by 51% and Scope 2 emissions by 30% since 2021. These improvements result from enhanced data management storage, optimised operational processes, strategic investments in office building investments and a review of the property portfolio. Scope 3 emissions for this reporting period are considerably higher than the baseline (see Table 2). However, this increase is not due to a rise in emissions but rather the adoption of an updated methodology to calculate the emissions. The revised approach involved a detailed review of processes and data, enhancing the accuracy and granularity of the emissions measurement. This improvement aligns with the company's commitment to achieving Net Zero / Carbon Neutrality by providing a more precise and comprehensive understanding of their Scope 3 emissions.

Reporting year emissions: 1 July 2023 to 30 June 2024	
Emissions	Total (tCO ₂ e)
Scope 1	46.33
Scope 2	139.71
Scope 3 – Category 4	0.00
– Category 5	343.76
– Category 6	143.62
– Category 7	378.30
– Category 9	0.00
Scope 3 (Total)	865.68
Total	1,051.72

Table 2: Total carbon emissions for reporting year.

6. Carbon Reduction Targets

CACI is committed to achieving Net Zero / Carbon Neutrality by 2030 and has engaged Carbonbit to evaluate their current carbon footprint and improve their emissions calculation processes. During the 2024-2025 financial year, CACI will continue advancing its climate targets, driven by the efforts of its environmental committee. The committee will be responsible for proposing new initiatives to further reduce the company's environmental impact. The Executive Board will evaluate these initiatives to ensure they are effective and align with their overall sustainability goals. CACI's targets will be reviewed annually to ensure progress remains on track and make adjustments as needed based on outcomes and emerging developments. Additionally, in the next financial year, CACI will explore corporate carbon offsetting opportunities as part of its broader strategy to achieve carbon neutrality. CACI is actively pursuing further reductions across Scopes 1, 2 and 3 and continues to expand, with recent acquisitions increasing both its workforce and portfolio. The company uses kg CO₂e per employee as a carbon intensity metric (see Table 3), providing a reliable indicator of carbon performance.

	Intensity metric			
	2022	2023	2024a	2024b
Number of employees	945	1,097	1,248	1,261
kg CO₂e	310,909	339,294	329,208	1,051,725
kg CO₂e / employee	329.0	309.3	263.8	834.0

*Table 3: Comparison of emissions per employee between 2022, 2023 and 2024.
2024b expanded on Scope 3 emissions being included in the calculation.*

In November 2024, CACI expanded the Scope 3 categories accounted for in their calculations, leading to an increase in the reported emissions for the year

7. Completed Carbon Reduction Initiatives

Since the baseline, CACI has implemented a range of environmental management measures and emissions reduction strategies across its operations as part of its commitment to achieving Net Zero / Carbon Neutrality by 2030. These initiatives reflect CACI's dedication to sustainability and its ongoing efforts to minimise environmental impact. These include:

Environmental Measures

- Sustainability policy: Compliant with ISO 14001 standards, reviewed annually and supported by a 3-year certification.
- Collaboration with Carbonbit: working on reviewing emissions data and suggesting solutions for reductions.
- Recycling Programmes: Establishing recycling points across all offices for general waste, food, paper, metal, and plastic, WEEE (Waste Electrical and Electronic Equipment).
- Elimination of Single Use Plastics: Phasing out single -use plastic across operations.
- Water Conservation: Installing Cisterns to reduce water usage and aiming to install water meters in key offices to monitor consumption.

Energy Consumption

- Renewable Energy: Transitioned CACI House to a renewable energy tariff.
- Data Centre Relocation: Relocated the head office data centre to an energy-efficient, Tier 3 DC facility, powered by renewable electricity. This aligns with science-based targets Initiative (SBTi) to reduce greenhouse gases and supported by a robust waste management program.
- Boiler Operations: Limiting boiler usage in offices to the months of October to April.
- Air Conditioning: Ensuring non-essential air-conditioning switched off when not required.
- HVAC upgrades: Upgrading of ageing HVAC system to improve overall energy efficiency.
- LED Lighting: Designed and installed a new LED lighting system for CACI head office achieving full LED compliance across all CACI offices.

Travel

- Sustainable Commuting: Promoting sustainable commuting options, including Cycle to Work schemes, season ticket loan schemes (for rail commute), secure bike parking and the use of public transport.
- Reducing Business Travel: Staff are encouraged to use existing and new communication platforms to reduce unnecessary business travel.
- Office Location Strategy: Strategically planning office locations near key public transport hubs to support ecofriendly commuting options.

Infrastructure and Technology

- Conferencing Facilities: State-of-the-art conferencing facilities continue to be installed in several office locations to support distributed working and significantly reduce office-to-office commuting.
- Lighting Upgrades: PIR Lighting sensors installed where feasible. possible.
- IT Equipment: Ensuring non-essential IT systems such monitors, conference equipment and printers, are switched off when not in use.

8. Planned Carbon Reduction Initiatives

In the future, CACI aims to implement additional measures to further enhance its sustainability efforts. These initiatives include:

- Upgrading remaining HVAC equipment within CACI offices to enhance energy efficiency.
- Reducing energy usage from non-renewable resources, by agreeing to tariffs where 100% renewable energy is offered. Encouraging landlords of occupied properties to transition to tariffs offering 100% renewable energy.
- Improve data collection from business travel and employees commuting arrangements.
- Continuing the property portfolio optimisation strategy to identify and implement viable opportunities to reduce office space.
- Procurement of new energy-efficient IT systems.
- Zero Landfill Target: Committed to achieving zero landfill waste across all CACI offices by September 2025.
- As well as implementing the carbon reduction measures above, some residual emissions will remain that cannot be abated. To address this, CACI plans to explore carbon offsetting opportunities as part of its strategy to achieve Net Zero / Carbon Neutrality .

9. Declaration and Sign Off


This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard (<https://ghgprotocol.org/corporate-standard>)

and uses the appropriate Government emission conversion factors for greenhouse gas company reporting (<https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting>).

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements and the required subset of Scope 3 emissions have been reported (where available) in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard (<https://ghgprotocol.org/corporate-value-chain-scope-3-standard>)

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

Sign Off	
Signature	
Name	S. A. SARKER
Title	CFO
Date	24/04/2025